



## **Board Member Expectations and Commitment Pledge**

### **Board Member Expectations:**

1. Attend in person (or via other approved remote communication), 4 regularly scheduled quarterly meetings of the Board of Directors on an annual basis, which are generally held in Columbus. Understanding that being unexcused from 2 or more meetings of the Board of Directors during any fiscal year, I will be considered as resigned from the Board.
2. Serve on at least one of the Council's committees.
3. Attend the Annual meeting and Engineering Excellence Awards luncheon, unless excused.
4. Ensure his/her member firm meets annual ACEC Ohio and ACEC PAC goal.
5. Report monthly to the Chapter I represent (if serving as a Chapter Director) regarding the board's deliberations and communicate the activities and concerns of members of the Chapter to the Board of Directors

I, \_\_\_\_\_, recognizing the important responsibility I am undertaking in serving on the Board of Directors, hereby pledge to carry out in a trustworthy and diligent manner, the duties and obligations enumerated below while actively meeting the expectations set for a Board.

### **As a Board Member, I pledge to:**

1. Establish as a high priority to be fully engaged and an active participant at regularly scheduled Board meetings.
2. Come to Board meetings prepared to discuss the issues on the agenda, having read all relevant background documents.
3. Support all actions taken by the Board of Directors even when I am in a minority position on such actions.
4. Promote membership in ACEC to non-member companies.
5. Promote PAC participation to other member firms and personnel.
6. Serve on special committees when called upon by the Board President.
7. Maintain the confidentiality of any information divulged during a meeting of the Board of Directors or other special meeting.

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8. Act as a faithful agent of ACEC Ohio, and avoid the promotion of special interests of my company to those of the Board.
9. Avoid a conflict of interest which could compromise my service as a Board member, and if such a conflict should arise, I will declare that conflict before to the Board of Directors and refrain from voting on matters in which I have a conflict.
10. Work cooperatively with other Board members to ensure that Board programs and activities are consistent with its Strategic Plan.
11. Work cooperatively with other Board members to ensure the Council is well-managed and has the financial resources required to accomplish its goals and objectives.

**If, for any reason, I find myself unable to fulfill the above commitments, I agree to resign my position as a member of the Board of Directors.**

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Board Member's Signature

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Date